



OUFC COACH & MANAGER INFORMATION FOR SEASON 2024

Thank you for volunteering to be a team Coach or Team Manager for season 2024. We really appreciate your contribution towards the success of our great club.

This Information Sheet provides a summary of important things you need to do and things that you need to be aware of in your role.

CCF MyCompApp

- Please encourage all players/parents to download and use the mobile App (from Apple or Google Play Store), ensuring that 'Notifications' for the App are turned On, so that you get alerts about fixture changes, wet weather, etc.
- The app provides details of fixtures and important notifications such as ground changes and closures due to wet weather.
- MyCompApp help for **Managing the Game Team Sheet** for Coaches and Managers can be found here: <https://ccfootball.com.au/2021/01/27/mycompapphelp/>

Field Set Up and Pull Down

- Teams that are playing first and last games on a field will be required to set up and pull down goals/nets and corner flags. The OUFC Ground Official will provide guidance for this, if needed. **If your team is required to Set Up, it is the Team Manager's job to ensure that players/parents turn up early to do this.** If your team is required to pull down nets, please ensure that this is done promptly, so that the Ground Official can lock up the facilities.
- The weekly Set Up and Pull Down Roster (including Canteen Roster) will be issued each week via email by the Fixtures Officer, Anne Baker.

Referees & Fees

- OUFC will provide Cadet Referees for most U5 – U11 games. Occasionally there may be a CCF appointed Referee for U11 games.. **Please respect that they are still learning and support and encourage them.**
- The Cadet Referees for U5 – U11 are paid by OUFC. There's no need to collect money for referee fees from parents. Again, U11 referees – particularly if you are playing away from home may be charged by CCF, and require a payment. This amount will be invoiced by the club to the team.
- Behaviour contrary to our [Code of Conduct](#) towards any referee will not be tolerated.
- Fees for CCF Referees for 2024 can be found here <https://ccfootball.com.au/referee-fees/>
- OUFC's Treasurer will periodically invoice Team Managers of U12 and upwards via email for fees for CCF appointed Referees. **Please ensure that you collect sufficient funds from team members and pay fees into OUFC's bank account promptly.**
- **Club Referees:** For Competition teams (U12 and over) you will be advised in advance if a CCF Referee has not been appointed **to an OUFC home game.** If a Referee is not available, your team

will be expected to provide a volunteer to referee that game. A fluorescent vest is available to wear to distinguish the volunteer – please see the OUFC Ground Official. Note – the home team is required to supply a referee – if you are unable to do so, you will forfeit the game

Canteen

- We have welcomed a new Canteen Manager, **Brooke**, for the 2024 season. Brooke will manage the operation of the Canteen and **teams will be rostered to provide support to assist in the canteen and BBQ, generally for a period of up to 2 hours when your team is playing at Home.**
- Teams rostered for each weekend will be notified by the weekly email about Field Set Up and Pull Down (see below). We will endeavour to publish the Canteen Roster every 3-4 weeks on the OUFC Website. We expect that each team might be rostered a maximum of 3 times during the season.
- Minimum number of volunteers required:
Saturday – 2 inside canteen
Sunday – 3, (2 inside canteen one on BBQ)
- The Canteen is a vital source of funding for OUFC and helps keep the players registration fees lower. We really need your team to support us by making volunteers available when your turn comes.
- The Canteen Roster is permanently available on the OUFC club website - <https://ourimbahfc.com.au/canteen>

Training Roster

- Council has made the OUFC grounds available for training from Tuesday 2 April.
- Please stay away from goal mouths to help ensure these remain in good shape for the season.
- The current version of the Training Schedule including a map of spaces allocated to each team is available on the OUFC website.
- **Wet Weather:** Council will make a decision about ground availability for training each day at around 3pm. We will endeavour to update our Facebook and OUFC home page Ground Status as soon as possible after that. Please encourage parents/players to check those communications.

Coaching Resources

- **Coach Training** - If you are a coach – we would love to help you be able to help your players. OUFC will financially help you undertake accredited Coach training. We will publish available coaching course dates to all coaches – please let us know if you are interested. We would love to be able to help you.
- **Coaching Guides:** We recommend that coaches of U5 to U11 teams make use of two online guides to assist with coaching:
 - [Mini Roos Activity Guide](#) which provides some practical drills for ages where players are just starting out; and
 - [Skill Acquisition Manual](#) which provides guidance on skill training for ages 9 – 12.

Wet Weather on Game Days

- The decision on whether games can proceed on a Saturday or Sunday in the event of wet weather will be made by individual clubs for their particular ground.
- If a ground is closed, CCF will issue an alert via the MyCompApp. Here is the link: <https://ccf.mycompapp.com/#/fields>

- If the OUFC ground is closed, a notice will be posted on Facebook and on the OUFC website home page.

Code of Conduct

- All coaches, managers and players agree to abide by the [CCF Code of Conduct](#) and the [OUFC Code of Conduct](#) when they register. Spectators are also expected to abide by these codes.

Vested Team Official

- **Each team must have a person (Vested Team Official) wearing a fluorescent vest on the sideline.**
- The Vested Team Official can be the Team Manager or any other person associated with the team (apart from participating players).
- The Vested Team Official has a duty to ensure that spectators associated with the OUFC team do not behave inappropriately. Inappropriate behaviour includes abuse or derogatory comments directed at match officials.
- The Vested Team Official requirement is a CCF rule and failure to observe this rule may result in a financial penalty for OUFC. If we receive an such penalty, it will be passed on to the offending team for payment.

Working With Children Check

- Every Coach and Manager of a team that includes players aged under 18 must complete a NSW Government Working With Children Check. These are valid for 5 years, so if you have an unexpired WWCC you do not need to re-apply.
- Application for a WWCC can be made here: <https://www.service.nsw.gov.au/transaction/apply-working-children-check>
- Our **Member Protection Officer** is Stephen Bolger. Please confirm details of your WWCC to her at oufc.wwc@gmail.com

Rules & Regulations

- CCF issues Rules and Regulations governing the conduct of all levels of Central Coast Football from U5 to Seniors. These can be found here: <https://ccfootball.com.au/wp-content/uploads/2023/01/CCF-2023-Rules-and-Regulations-Final.pdf>
- More detailed Small Sided Football (Mini Roos) Rules can be found here: https://www.playfootball.com.au/sites/play/files/2018-01/14701_football_aldi-minirooms-collateral_playing-formats-rules.pdf

Useful Contacts

Equipment: Paul Bellemore equipment@ourimbahfc.com.au

Registrar: Jim Baker registrar@ourimbahfc.com.au

Fixtures: Anne Baker jfalbaker@bigpond.com