

Registration Fees Policy

1. Scope

The following document defines the Ourimbah United Football Club Incorporated (OUFC) policy for the management of playing member registration fee payment and refund.

2. Field of Application

This policy is applicable to all playing members of OUFC and will be administered by the OUFC general committee. In the case of a playing member under the age of 18 years, this policy will be applicable to their nominated parent or guardian.

3. Policy Statement

OUFC will manage the payment or refund of playing member registration fees under the following policy guidelines. The policy guidelines will be implemented with reference to the Central Coast Football (CCF) team nomination date.

Registration Fee Payment

OUFC will nominate a registration fee payment date to coincide with the CCF team nomination date. This date will be communicated to members through the clubs official website.

All OUFC playing members shall pay their respective registration fees in full prior to the OUFC nominated payment date.

In the case whereby a member may be experiencing financial hardship, these cases must be presented in writing to the OUFC secretary prior to the nominated registration fee payment date. Each case will be considered on individual merits by the general committee and the resulting outcome and any subsequent conditions returned in writing to the member.

Registration Fee Refund

Certain circumstances may arise whereby a member is deregistered, either through the members own nomination or through OUFC itself. These circumstances are generally as a result of the following conditions and shall be resolved as nominated below:

- i. Member nominated registration fee refund will generally arise through a decision from the individual not to play with OUFC after initially registering to do so. In this circumstance, if a payment has been made to OUFC for registration, the registration fee will be refunded as follows:

- a. in full if requested prior to the nominated registration fee payment date
 - b. partial refund (OUFC component only) if requested after the nominated payment date but before any matches have been played within the regular season
 - c. nil refund if requested after the regular season has started
- ii. OUFC nominated registration fee refunds will generally arise when an OUFC placement is not available within the members nominated age group (primarily due to excess numbers). In this circumstance if payment has been made to OUFC for registration, the registration fee will be refunded in full.

Note that no refund will be available in the case of injury or any other loss of playing opportunity out of the reasonable control of OUFC.

4. Dispute Resolution

In the case of dispute between a playing member and the OUFC Registration Officer (or other OUFC representative) relating to registration fees, the matter should be referred in writing, addressed to the OUFC Secretary, to be presented to the OUFC Committee for resolution at the next scheduled general committee meeting.

The OUFC Committee will evaluate the matter and provide a written response to the member within 7 days after the scheduled general committee meeting.

